



CLARKSVILLE ELEMENTARY SCHOOL

Preschool Handbook

Principal

Mrs. Lisa Hawkins

Assistant Principal/Preschool Director

Mrs. Stephanie Schindler

RENAISSANCE EARLY LEARNING ACADEMY

PRESCHOOL PROGRAM HANDBOOK 2026-2027 SCHOOL YEAR

Welcome to the Clarksville Elementary RELA Preschool program! We are very pleased to have you with us for the 2026-2027 school year!

Our program is located within Renaissance Early Learning Academy and provides early childhood classroom instruction for students with typical needs and students with special needs. This program is affiliated with the Indiana Family and Social Services Administration (FSSA) for full-day On My Way Pre-K (OMWPK) and the Madison Area Educational Special Services Unit (MAESSU) Cooperative for half-day developmental pre-school.

These services include:

- speech, language, and hearing screenings
- psychoeducational evaluations
- speech and language evaluations
- preschool programming
- speech and language therapy

Related services such as transportation, physical therapy, occupational therapy, and health services are also provided to students residing in our corporation boundaries who require them in order to benefit from their special education program. Because CCSC is a member of the MAESSU Cooperative, these services are provided to qualifying students at no additional cost to families.

PRESCHOOL PROGRAM GOALS

The goal of the Preschool Program is to prepare each child for a successful transition to kindergarten by:

- optimizing learning potential in all areas of development (i.e., readiness, communication/language, social/emotional, motor, and personal care), *and*
- increasing opportunities to function effectively daily at school, at home, and in the community.

The Preschool Program is organized around a variety of units or themes such as Welcome to School, Animals Everywhere, Construction Zone, My Five Senses, etc. The daily schedule follows a four-step plan involving Meeting Time, Story Time, Center Time, and Circle Time.

Preschool classrooms are arranged in learning centers, and the children are involved in balanced learning experiences involving teacher-initiated and child-initiated activities. They have time to work and play individually and in large and small groups. Preschoolers learn best by DOING. A preschooler's work is his or her play!

PRESCHOOL PROGRAM OBJECTIVES

Objectives emphasized throughout the preschool day are developmentally appropriate for each child's age, interests, and unique needs. An integrated curriculum is emphasized with tasks in each skill area carefully interwoven throughout all activities and lessons.

Program objectives commonly part of a preschooler's school day include:

READINESS SKILLS:

- Opportunities to feel, see, touch, taste, and listen
- General concepts such as color, shape, and size
- Matching/categorizing/classifying objects and pictures
- Becoming familiar with nursery rhymes and songs
- Identifying spoken words as the same or different
- Book/print awareness
- Listening to songs, books, and stories
- Making predictions and noting details
- Identifying sequences of events
- Reciting the alphabet in sequence
- Recognizing one's own written name in a variety of contexts
- Identifying some printed alphabet letters by name
- Reproducing simple patterns
- Counting by ones to 10 or higher
- Counting/building sets of one to five objects

COMMUNICATION AND LANGUAGE SKILLS:

- Naming and describing actual or pictured objects
- Pointing to a wide variety of objects when named
- Using newly learned vocabulary in new contexts
- Using position, sensory, and time words
- Following directions
- Understanding the meanings of nonverbal and verbal cues
- Expressing familiar routines or telling simple narratives
- Speaking in complete sentences with subject/verb agreement
- Listening to and engaging in conversations
- Progressing in clarity of pronunciations

MOTOR SKILLS:

- Manipulating blocks, beads, puzzles, pegs, play-dough, etc.
- Scribbling, tracing, imitating, copying
- Drawing lines, shapes, simple pictures, letters
- Strengthening hand grasp and using hands in many positions
- Developing pincer control in picking up small objects
- Hopping, jumping, running, skipping, balancing
- Walking up and down stairs
- Catching and throwing

PERSONAL CARE SKILLS:

- Recognizing common dangers
- Responding appropriately during fire/emergency drills
- Eating, dressing, and undressing
- Toileting and personal grooming skills

SOCIAL/EMOTIONAL SKILLS:

- Sharing and taking turns
- Initiating play situations
- Learning how to make and keep friends
- Using good manners
- Using materials appropriately and putting them away
- Connecting actions and consequences
- Demonstrating confidence and increasing independence

The children will follow several instructional routines each day, which offer them opportunities to listen to music, chants, and rhymes; read, retell, and revisit stories; develop oral language, vocabulary, and phonological awareness; learn about the ABC's and beginning number concepts and processes; participate in writing activities, etc. Social/emotional development will also be an emphasis as we prepare each child to enjoy and participate in group social situations. Preschoolers develop meaningful interactions with family, peers, and community as they learn to manage feelings and develop a positive sense of self. Personal care will also be emphasized to increase each child's independence.

SCHOOL ENROLLMENT

Students must be four years old by August 1, 2026, and/or meet other requirements as mandated by state and federal laws to participate in the preschool program. Once a student has been accepted into preschool, the teacher will contact the parent to arrange a time to enroll the student. A variety of forms and information will be provided in the enrollment packet. Your child's birth certificate must be on file before your child starts school.

PRESCHOOL FEES and SUPPLY LIST

The fee for preschool students who do not qualify for On My Way Pre-K assistance is \$175.00 per week, regardless of the number of days attended. The fee is due on the first day of each week. Failure to make payment will result in removal from the program. Checks should be made out to Clarksville Elementary School.

The following is a list of general supplies that each child should have for preschool:

- ✓ A regular-sized backpack
- ✓ A change of clothes; (Please include underwear and socks.)
- ✓ Diapers/pull-ups and diaper wipes as needed.

- ✓ Supplies listed on the CES Preschool Supply List. The Supply List can be found on the Clarksville Community School Corporation website under the Back to School Resources tab.

Please be sure to print your child's first and last names on the backpack with a permanent marker. All clothing items should also be marked individually or placed in a bag with your child's name.

Children should **NOT** bring personal toys to school. The Preschool Program is equipped with a wide variety of toys and materials for your child's use. You will receive a note from the teacher if specific items or toys are needed for a show and share or other type of classroom activity.

Please also make sure that your child is dressed in easily managed, comfortable, and washable clothing that is appropriate for the weather. Check buttons, zippers, snaps, etc., on all clothing to make sure they are in good working order. This is particularly important for those children working on toileting skills!

MEALS

Nutritious meals will be served daily. Preschool students will receive breakfast. Full-day preschool students will receive lunch. These meals are free for all students. Your child may also bring his/her lunch if preferred. Please note that breakfast and/or lunch will not be provided for your child if he/she is tardy.

ATTENDANCE

Attendance in the Preschool Program is expected. Attending school regularly enables your child to become familiar with teachers and classmates as well as the day-to-day routines. Children learn best when they feel comfortable and happy in their surroundings. If your child seems to be having a difficult time getting ready for school or getting on the bus, please discuss this with the teacher. Some separation anxiety at this age is not at all uncommon. The children are most often fine after arriving at school and becoming involved in familiar and fun activities.

STUDENT BEHAVIOR

The main concern of our school is to provide students with a good learning environment. Learning should be a pleasant and rewarding experience. Important components to learning are listening and self-discipline. Students who practice good listening skills and self-discipline generally encounter fewer difficulties in school.

There may be times when pupil behavior will require attention. Students who behave inappropriately will be corrected under due process. Due process procedures ensure a student's right to be informed of the offense. The school encourages positive attitudes in all students. We also ask that students demonstrate courtesy and respect at school. School personnel will make every effort to inform students of the reason why they have been corrected.

Through the use of a Positive Behavior Support System, rules for the common areas of the school have been developed and will be posted around the school. **The CES and RELA Positive Behavior Support System is based on REACH, which stands for Respect, Empathy, Attitude, Cooperation, and Honesty.** Staff will be teaching the rules in the classroom and will reinforce those rules daily.

Students who do not follow the established rules may receive classroom discipline referrals, or in severe cases, office level discipline referrals.

Parents will be contacted by school administration if their child receives an office level discipline referral. Students may be prohibited from attending field trips and participating in other special school activities due to excessive discipline issues, as deemed necessary by school administrators.

School officials may find it necessary to discipline students when their behavior interferes with school purposes or educational functions of the school corporation. In accordance with the provisions of Indiana Code 20-33-8, administrators and staff members may take the following actions:

1. **SUSPENSION FROM SCHOOL BY PRINCIPAL:** A school principal (or designee) may deny a student the right to attend school or take part in any school function for a period of up to (10) school days.
2. **EXPULSION:** A student may be expelled from school for a period no longer than the remainder of the current semester plus the following semester. In cases where the student is being expelled for possession of a firearm, a destructive device, or a deadly weapon, the maximum length of the expulsion period is listed under Grounds for Suspension and Expulsion, Section C and Section D.

GROUND FOR SUSPENSION OR EXPULSION, I.C. 20-33-8-14(a): The grounds for suspension or expulsion listed in section A. below apply when a student is:

- (a) on school grounds immediately before, during, and immediately after school hours and at any time when the school is being used by a school group (including summer school);
- (b) off school grounds at a school activity, function, or event; or
- (c) traveling to or from school or a school activity, function or event.

A. Student Misconduct and/or Substantial Disobedience, I.C. 20-33-8-14 Grounds for suspension or expulsion are student misconduct and/or substantial disobedience. Examples of student misconduct and/or substantial disobedience for which a student may be suspended or expelled include, but are not limited to:

- (1) Using violence, force, noise, coercion, threat, intimidation, fear, passive resistance, or other conduct constituting an interference with school purposes or urging other students to engage in such conduct. The following enumeration is illustrative and not limited to the type of conduct prohibited by this rule:

- (a) Occupying any school building, school grounds, or part thereof with intent to deprive others of its use.
- (b) Blocking the entrance or exits of any school building or corridor or room therein with intent to deprive others of lawful access to or from, or use thereof.
- (c) Setting fire to or damaging any school building or property.
- (d) Prevention of, or attempting to prevent by physical act, the convening or continued functioning of any school or educational function, or of any meeting or assembly on school property.
- (e) Intentionally making noise or acting in any manner so as to interfere with the ability of any teacher or any other person to conduct or participate in an educational function.

- (2) Engaging in any kind of aggressive behavior that does physical or psychological harm to another person or urging other students to engage in such conduct. Prohibited conduct includes

coercion, harassment, bullying, hazing, or other comparable conduct.

(3) Engaging in violence and/or threat of violence against any student, staff member, and/or other persons. Prohibited violent or threatening conduct includes threatening, planning, or conspiring with others to engage in violent activity.

(4) Causing or attempting to cause damage to school property, stealing or attempting to steal school property.

(5) Causing or attempting to cause damage to private property, stealing or attempting to steal private property.

(6) Causing or attempting to cause physical injury or behaving in such a way as could reasonably cause physical injury to any person. Self-defense or reasonable action undertaken on the reasonable belief that it was necessary to protect some other person does not constitute a violation of this rule.

(7) Threatening or intimidating any person for any purpose, including obtaining money or anything of value from the student.

(8) Threatening (whether specific or general in nature) damage or injury to persons or property, regardless of whether there is a present ability to commit the act.

(9) Failing to report the actions or plans of another person to a teaching or administrator where those actions or plans, if carried out, could result in harm to another person or persons or damage property when the student has information about such actions or plans.

(10) Possessing, handling, or transmitting a knife or any object that can reasonably be considered a weapon, is represented to be a weapon, or looks like a weapon.

(11) Possessing, using, transmitting, or being affected by any narcotic drug, hallucinogenic drug, amphetamine, barbiturate, marijuana, alcoholic beverage, stimulant, or intoxicant of any kind.

Also prohibited is the consumption of any of the stated substances immediately before attending school or a school function or event.

a. Exception to Rule 11: a student with a chronic disease or medical condition may possess and self-administer prescribed medication for the disease or condition if the student's parent has filed a written authorization with the building principal. The written authorization must be filed annually. The written authorization must be completed by a physician and must include the following information:

1. That the student has an acute or chronic disease or medical condition for which the physician had prescribed medicine.
2. The nature of the disease or medical condition requires emergency administration of the prescribed medication.
3. The student has been instructed in how to self-administer the prescribed medication.
4. The student is authorized to possess and self-administer the prescribed medicine.

(12) Possessing, using, or transmitting any substance which is represented to be or looks like a narcotic drug, hallucinogenic drug, amphetamine, barbiturate, marijuana, alcoholic beverage, stimulant, depressant, or intoxicant of any kind.

- (13) Possessing, using, transmitting, or being affected by caffeine-based substances, substances containing phenylpropanolamine (PPA), or stimulants of any kind, be they available with or without a prescription.
- (14) Possessing, using, distributing, purchasing, or selling tobacco products of any kind or in any form.
- (15) Offering to sell or agreeing to purchase a controlled substance or alcoholic beverage.
- (16) Failing to comply with directions of the teacher or other school personnel during any period of time when the student is properly under their supervision, where the failure constitutes an interference with school purposes or an educational function.
- (17) Failing to completely and truthfully respond to questions from a staff member regarding school-related matters, including potential violations of the student conduct rules or state or federal law.
- (18) Falsely accusing any person of sexual harassment, or of violating a school rule, and/or a state or federal law.
- (19) Engaging in any activity forbidden by the laws of Indiana that constitutes an interference with school purposes or an educational function.
- (20) Aiding, assisting, or conspiring with another person to violate these student conduct rules or state or federal law.
- (21) Engaging in academic dishonesty, including cheating, intentionally plagiarizing, wrongfully giving or receiving help during an academic examination, and wrongfully obtaining test copies or scores.
- (22) Taking or displaying pictures (digital or otherwise) without the consent of the student or staff member in a situation not related to a school purpose or educational function.
- (23) Engaging in pranks that could result in harm to another person.
- (24) Use or possession of gunpowder, ammunition, or an inflammable substance.
- (25) Violating any rules that are reasonably necessary in carrying out school purposes or an educational function, including, but not limited to:
 - (a) engaging in sexual behavior on school property;
 - (b) engaging in sexual harassment of a student or staff member;
 - (c) disobedience of administrative authority;
 - (d) willful absence or tardiness of students;
 - (e) engaging in speech or conduct, including clothing, jewelry or hair style, that is profane, indecent, lewd, vulgar, or refers to drugs, tobacco, alcohol, sex, or illegal activity, or is plainly offensive to school purposes;
 - (f) violation of the school corporation's acceptable use of technology policy or rules;
 - (g) violation of the school corporation's administration of medication policy or rules;
 - (h) possessing or using a laser pointer or similar device.
- (26) Possessing or using on school grounds during school hours an electronic device, a cellular telephone, or any other telecommunication device in a situation not related to a school purpose or educational function.
- (27) Any student conduct rule the school building principal establishes and gives publication to

all students and parents in the principal's school building.

B. Bullying, I.C. 20-33-8-13.5

(1) This rule applies when a student is:

- (a) On school grounds immediately before or during school hours, immediately after school hours or at any other time when the school is being used by a school group (including summer school);
- (b) Off school grounds at a school activity, function, or event;
- (c) Traveling to or from school or a school activity, function, or event; or
- (d) Using property or equipment provided by the school.

(2) Bullying by a student or groups of students against another student with the intent to harass, ridicule, humiliate, intimidate, or harm the other student through overt, repeated acts or gestures, including verbal or written communications transmitted, and/or physical acts committed, or any other similar behavior is prohibited.

(3) Parents or students who suspect that repeated acts of bullying are taking place should report the matter to the school principal or designee. School personnel will investigate all reports of bullying.

(4) Counseling, corrective discipline, and/or referral to law enforcement will be used to change the behavior of the perpetrator. This includes appropriate intervention(s), restoration of a positive climate, and support for victims and others impacted by the violation.

(5) Educational outreach and training will be provided to school personnel, parents, and students concerning the identification, prevention, and intervention of bullying.

(6) All schools in the corporation are encouraged to engage students, staff and parents in meaningful discussions about the negative aspects of bullying. The parent involvement may be through parent organizations already in place in each school.

C. Possessing A Firearm or a Destructive Device, I.C. 20-33-8-16

(1) No student shall possess, handle, or transmit any firearm or a destructive device on school property.

(2) The following devices are considered to be a firearm under this rule:

- * any weapon which will or is designed to or may readily be converted to expel a projectile by the action of an explosive
- * any firearm muffler or firearm silencer
- * any destructive device which is an explosive, incendiary, or poison gas bomb, grenade, rocket having a propellant charge of more than four ounces, missile having an explosive or incendiary charge of more than one-quarter ounce, mine, or any similar device
- * the frame or receiver of any weapon described above
- * any weapon which will, or which may be readily converted to expel a projectile by the action of an explosive or other propellant, and which has any barrel with a bore of more than one-half inch in diameter
- * any combination of parts either designed or intended for use in converting any device into any destructive device described in the two immediately preceding examples, and

From which a destructive device may be readily assembled

- * an antique firearm

- * a rifle or a shotgun which the owner intends to use solely for sporting, recreational, or cultural purposes

(3) For purposes of this rule, a destructive device is

- * an explosive, incendiary, or overpressure device that is configured as a bomb, a grenade, a rocket with a propellant charge of more than four ounces, a missile having an explosive or incendiary charge of more than one-quarter ounce, a mine, a Molotov cocktail or a device that is substantially similar to an item described above.

- * a type of weapon that may be readily converted to expel a projectile by the action of an explosive or other propellant through a barrel that has a bore diameter of more than one-half inch, or a combination of parts designed or intended for use in the conversion of a device into a destructive device. A destructive device is NOT a device that although originally designed for use as a weapon, is redesigned for use as a signaling, pyrotechnic, line throwing, safety, or similar device.

(4) The penalty for possession of a firearm: suspension up to (10) days and expulsion from school for at least one calendar year with the return of the student to be at the beginning of the first semester after the one year period. The superintendent may reduce the length of expulsion, if circumstances warrant such a reduction.

(5) The superintendent shall immediately notify the appropriate law enforcement agency when a student engages in behavior described in this rule.

D. Possessing a Deadly Weapon, I.C. 20-33-8-16

(1) No student shall possess, handle, or transmit any deadly weapon on school property.

(2) The following devices are considered to be deadly weapons as defined in I.C. 35-41-1-8:

- * a weapon, taser or electronic stun weapon, equipment, chemical substance, or other material that in the manner it is used, or could ordinarily be used, or is intended to be used, is readily capable of causing serious bodily injury.

- * an animal readily capable of causing serious bodily injury and used in the commission or attempted commission of a crime.

(3) The penalty for possession of a deadly weapon; up to (10) days suspension and expulsion from school for a period of up to one calendar year.

(4) The superintendent shall immediately notify the appropriate law enforcement agency when a student engages in behavior described in this rule.

E. Unlawful Activity, I.C. 20-33-8-15 A student may be suspended or expelled for engaging in unlawful activity on or off school grounds if the unlawful activity may reasonably be considered to be an interference with school purposes or an educational function, or the student's removal is necessary to restore order or protect persons on school property. This includes any unlawful activity meeting the above criteria that takes place during weekends, holidays, other school breaks, and the summer period when a student may not be attending classes or other school functions.

F. Legal Settlement, I.C. 20-33-8-17 A student may be expelled if it is determined that the student's legal settlement is not in the attendance area of the school where the student is enrolled.

SUSPENSION PROCEDURES - When a principal or his/her designee determines that a student should be suspended, the following procedures will be followed:

1. A meeting will be held prior to the suspension of any student. At this meeting, the student will be entitled to (a) a written or oral statement of the charges; (b) if the student denies the charges, a summary of the evidence against the student will be presented; (c) the student will be provided an opportunity to explain his/her conduct.
2. The meeting shall precede suspension of the student except where the nature of the misconduct requires immediate removal. In such a situation, the meeting will follow the suspension as soon as reasonably possible following the date of the suspension.
3. Following the suspension, the parent/guardian of a suspended student will be notified in writing. The notification will include dates of the suspension, description of the student's misconduct, and the action taken by the principal. Indiana law requires school principals to notify the BMV to invalidate the driver's license of a person under the age of 18 who is under expulsion, exclusion or second suspension from school for the current school year. The license shall remain invalid until the individual turns 18 or the student has re-enrolled in school and is in good standing.

EXPULSION PROCEDURES - Rules and Procedures Governing Expulsion are on file at the superintendent's office

Suspension Procedures

When a principal or his/her designee determines that a student should be suspended, the following procedures will be followed:

1. A meeting will be held prior to the suspension of any student. At this meeting, the student will be entitled to (a) a written or oral statement of the charges; (b) if the student denies the charges, a summary of the evidence against the student will be presented; (c) the student will be provided an opportunity to explain his/her conduct.
2. The meeting shall precede suspension of the student except where the nature of the misconduct requires immediate removal. In such situations, the meeting will follow the suspension as soon as reasonably possible following the date of the suspension.
3. Following the suspension, the parent/guardian of a suspended student will be notified in writing. The notification will include dates of the suspension, description of the student's misconduct, and the action taken by the principal or assistant principal.

Expulsion Procedures

Rules and Procedures Governing Expulsion are on file at the superintendent's office.

CCSC Personal Electronic Device Discipline Protocol

Per Senate Bill 78, the use of cell phones and other electronic devices is prohibited during the school day. Please note that the term 'electronic device' includes cellphones, smart watches, tablets, and personal computers. In order to ensure that the state's law is being followed, students will not be permitted to use their phones or other electronic devices at any point throughout the school day (7:45-3:20). Electronic devices must be turned off and stored in backpacks during the school day. Any violation of this policy will result in confiscation of the cell phone /electronic device and disciplinary action.

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| 1st Offense: | Personal electronic device in office and given to student at end of the day. |
| 2nd Offense: | Personal electronic device in office and parent must pick up at end of the day; 1 day ISS assigned. |
| 3rd Offense: | Personal electronic device in office, parent must pick up at end of day; 1 day OSS assigned. |
| 4th Offense: | Personal electronic device in office, parent must pick up at end of day; 3 days OSS assigned. |
| 5th Offense: | Personal electronic device in office, parent must pick up at end of day; 5 days OSS assigned. |

6th Offense: Personal electronic device in office, parent must pick up at end of day; 10 days OSS assigned, pending expulsion.

PICK-UP AND DROP-OFF PROCEDURES: CAR RIDERS

If you are transporting your child to and from school, please remember to be prompt! A child should arrive at preschool no more than ten minutes before school starts, and should be picked up immediately after dismissal. The teacher or the para-educator will meet you and your child. A preschooler may not walk to and from the classroom without adult supervision. Your child's teacher will notify you of pick-up/drop-off procedures specific to your child's building. Car rider pick up is on Washington Ave. Parents will drive up in their car and wait for their child to be brought out to them. Parents are not permitted to walk up and get their children. This is so all of our students remain safe among all the traffic that is coming and going. Remember: ***Safety is an issue. Please encourage your child's independence by having your child buckle his/her own seatbelt car seat.***

Please remember that your child's teachers, para-educators, and therapists are on a very tight time schedule. The time before, during, and after school is needed to prepare for class and attend meetings. **This means that you should not bring your child to school early and expect school staff to be responsible for your child, or arrive late after school.** The staff is always eager to discuss your child with you, but immediately before or after school is not the best time for lengthy discussions unless scheduled in advance.

TRANSPORTATION: BUS RIDERS

The school corporation in which you live may provide transportation service *if* transportation is a related service on your child's Individualized Education Program (IEP).

Please remember:

- A. It is the parents' responsibility to bring the child to the door of the school bus. The driver or bus monitor WILL NOT come to your door.
- B. Children with special needs may need a seat belt, booster seat, car seat, etc., if recommended by the case conference committee. If your child is in a wheelchair, he or she may be transported in the wheelchair or transferred to the seat of the bus or a car seat. These accommodations are decided by the case conference committee with the overall goal to ensure safe transportation of your child to and from school.
- C. Please be sure that you or a responsible person is present when the bus brings your child home. It is your responsibility to meet your child at the bus. Do NOT expect the driver or monitor to bring your child to your door or let your child exit the bus without adult supervision present.
- D. If transportation issues arise, please contact the building principal or the transportation director.

Please remember that the bus cannot wait for parents to arrive, cannot leave a child unattended, and cannot leave a child with a neighbor or other unauthorized individuals.

PARENT-TEACHER COMMUNICATION

The Clarksville Preschool Program is committed to involving parents in their child's education. Home-school communication is a vital component of your child's success. Preschool teachers have developed a home-school notebook. Please use this notebook to send any questions, messages, or comments to your child's teacher. You can also contact the teacher via email.

Parent-teacher conferences will be scheduled during the first nine weeks of the Fall Semester. We ask that all parents participate in these conferences. If you would like to meet with your child's teacher before a conference is scheduled, please contact the teacher.

PROGRESS REPORTS/REPORT CARDS

Your child will receive four written progress reports. These reports will be sent home at the end of each grading period. These reports will not contain grades of any kind, but provide information concerning skills introduced, areas of strength, progress being made, or further help/experiences needed. If your child has an Individualized Education Program (IEP), information will be provided concerning progress toward the IEP goals and objectives in the readiness, communication/language, personal care, motor, and/or socialization skill areas as appropriate.

MEDICAL INFORMATION

When your child has a fever or vomiting, please keep him or her at home! If your child becomes ill or appears to have a health-related problem while at school, you will be contacted by the teacher or school nurse requesting that your child be picked up as soon as possible. Please note that these precautions are for the safety of your child and his or her classmates. Preschoolers often work very closely together, and contagious illnesses frequently spread quickly with this age group. Make sure you have provided the teacher with specific names and telephone numbers of those people who have your permission to pick up your child at school. **The teacher will only release your child to those specific people.**

Please notify the teacher if your child has any food or drink allergies. If your child has specific health problems that need to be monitored within the classroom setting, a health or emergency services plan may be developed and shared with all school personnel so that all are prepared in case of an emergency.

The school also recognizes that, at times, students must take medication during the school day. In order to assure safe administration of medication, specific procedures have been established for both prescription and over-the-counter or nonprescription medications. Please contact your child's teacher for a copy of the rules and the appropriate forms, which must be signed by both you and your child's physician if your child must take medicine during the school day.

SPEECH/LANGUAGE/HEARING SCREENINGS

The communication (speech and language) and hearing skills of children enrolled in a Preschool. Screenings will occur during the first few weeks of preschool. You will be notified if the screening indicates the need for a complete speech and/or language evaluation

or if some difficulty with your child's hearing was observed. Please let your child's preschool teacher know if you do NOT wish for your child to participate in the screening.

SNOW DAY POLICY

Your child's preschool class is part of the public school system and will close only when Clarksville Community Schools close. Please note that public schools close only in extreme weather. Announcements of school closings are made on local radio and television stations. Or you may sign up for text alerts by visiting the corporation website:

www.clarksvilleschools.org

NOTE: If the weather forces the schools to utilize a two (2) hour late opening delay, there will be **NO** morning half-day developmental preschool classes. Full-day OMWPK classes will be held starting at the two (2) hour late opening time.

CLARKSVILLE PRESCHOOL HOURS

Developmental Half-Day Preschool Class:

8:20 AM to 11:20 AM - Monday through Friday

Full-Day OMWPK Preschool Class:

8:20 AM to 3:00 PM - Monday through Friday

SCHOOL CALENDAR

Your child's preschool program follows the Clarksville Community Schools calendar.

First day of preschool: Wednesday, August 5th

Last day of preschool: Friday, May 21st

We are ready for a GREAT year in preschool! ☺