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**~NOTICE OF VACANCY ~**  
**Special Education Teacher Position**

**School:** Clarksville Elementary School

**Period of Time:** Full time position for the 2025 - 2026 school year.

**Qualification:** Appropriate license to teach *Elementary* in Indiana.

**Duties:**

1. Effectively implement special education instruction and assessments as assigned. This includes following the curriculum guide and teaching standards as outlined by the Indiana Department of Education and the Clarksville Community School Corporation.
2. Effectively communicate with all stakeholders regarding student performance.
3. Effectively monitor all student learning. This would include but is not limited to, observing and recording all student data related to classroom activities, IEP's, providing intervention as indicated by the data and observations, and communicating with stakeholders regarding student learning.
4. Effectively implement all requirements per State and Federal special education law.
5. Effectively implement school and board adopted policies, procedures and practices.
6. Effectively assume the duties associated with classroom management and administration of the school (i.e. attendance records, grade reporting, lesson plans, parent communication, etc.).
7. Effectively implement other duties as assigned by the administration.

**Salary:** Schedule as adopted for the 2025 - 2026 school year.

Resumes will be accepted until the position is filled. Applicants must email a letter of interest, resume, application, and transcripts to Mrs. Lisa Hawkins, CES Principal, at [lhawkins@clarksvilleschools.org](mailto:lhawkins@clarksvilleschools.org). The application can be found on the corporation website at [www.clarksvilleschools.org](http://www.clarksvilleschools.org).

It is the policy of the Clarksville Community School Corporation not to discriminate on the basis of race, color, religion, sex, national origin, limited English proficiency, age or handicapping conditions in its programs or employment policies as required by the Indiana Civil Rights Act (I.C. 22-9.1), Title VI and Title VII (Civil Rights Act of 1964), the Equal Pay Act of 1973, Title IX (Educational Amendments), and Section 504 (Rehabilitation Act of 1973).

Date: **October 3, 2025.**