



CLARKSVILLE COMMUNITY SCHOOLS

Office of the Superintendent • 200 Ettel Lane • Clarksville, IN 47129-1898
(812) 282-7753 • FAX (812) 282-7754

NOTICE OF VACANCY

In accordance with Board Policy, the following vacancy is declared and is open to applicants.

School Nurse

The School Nurse must hold a valid nursing license (LPN or RN) in the state of IN.

Purpose:

- Acts as a liaison for the school system with the community, local and state health agencies and the Department of Education regarding all health related matters.
- Serves as the Corporation resource for questions related to health issues.
- Serves as a health reference source for all students and staff.

Essential Functions:

Serves as Middle and High School Nurse

1. Assists in arranging health appraisals for school children; interprets the results of appraisals to school personnel and parents.
2. Assists the lead nurse in setting up policies for caring for students who are injured or who become ill at school.
3. Participates in development of methods to carry out policies and procedures for the control of communicable disease within the school.
4. Serves as guide and counselor to children, their parents, and school personnel regarding health problems of pupils.
5. Participates in planning programs for physically and mentally handicapped children.
6. Serves as contact between home and school on health problems.
7. Familiarizes himself/herself with work done by all community agencies and cooperate with organizations to promote the health of the community and to improve social conditions.
8. Participates in planning a school program, which is conducive to good mental health and recognizes signs of deviation from good mental health in children who need to be referred.
9. Serves as resource person to all school personnel in matters of health education and gives health guidance in all contacts with individuals and groups in the school and community.
10. Cooperates with school personnel and students in maintaining a safe, clean, and healthful school and community.
11. Maintains health records on each student and checks for compliance.
12. Interprets Indiana State codes pertaining to immunizations and implements any changes into the corporation's requirements for student immunization.
13. Prepares state reports on immunization, vision, and hearing.
14. Administers and maintains records on all employees choosing to receive Hepatitis B vaccines.
15. Maintains a current license to practice as a licensed practical or registered nurse in the state of Indiana.
16. Oversees the consent and administration of medications to students according to Indiana code 34-4-16.5-3.5.

Our Mission - Grow students who demonstrate integrity and are prepared for their future!

17. Oversees and in-services special procedures for students according to Indiana State Board of Health.
18. Other duties as assigned.

Salary: LPN – Starting \$33,000
RN w/ Associates – Starting \$38,000
RN/w Bachelors – Starting \$42,000

Contract: 184 days, expected to increase to 190 days for the 23-24 school year.

Application Process:

All interested persons should submit a letter of interest, Classified employment application (found on CCSC website), and complete credential packet immediately. The job will stay posted until filled.

Jennifer Bishop, Assistant to the Superintendent
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Clarksville, IN 47129
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**CLARSVILLE COMMUNITY SCHOOL CORPORATION IS AN
EQUAL OPPORTUNITY EMPLOYER**

NONDISCRIMINATION POLICY

It is the policy of the Clarksville Community School Corporation not to discriminate on the basis of race, color, religion, gender, national origin, age, limited English proficiency, or handicapping condition in its programs or employment policies as required by the Indiana Civil Rights Act (I.C. 22-9.1), Title VI and Title VII (Civil Rights Act of 1964), the Equal Pay Act of 1973, Title IX (Educational Amendments), and Section 504 (Rehabilitation Act of 1973). Any concerns with regard to Section 504/ADA and Title IX, may be directed to the attention of, Tina Bennett, Superintendent of Schools, 200 Ettl Lane, Clarksville, IN 47129, Phone 812 282-7753.