



Clarksville Middle School
101 Ettel Lane·Clarksville, IN 47129·(812) 282.8235

Nikki Bullington, Principal
Troy Mitchell, Assistant Principal
Becky Bilisland, Counselor

NOTICE OF VACANCY

FULL-TIME SPECIAL EDUCATION INSTRUCTIONAL ASSISTANT

School: Clarksville Middle School

Period of Time: Full Time

Qualifications:

1. Must have 30+ hours of post-secondary credit or pass the paraprofessional exam.
2. Ability to work with special needs students using best practice strategies for academic, behavioral and social-emotional support.
3. Ability to effectively collaborate with administration, special education teachers, classroom teachers and other support staff.
4. Possess proficient skills in the area of Microsoft Office/Google.
5. Must work within the administrative framework as outlined by the Principal and/or her designee.

Duties:

1. Work with students individually, in small group, and in the general education classroom setting.
2. Maintain appropriate documentation of services provided.
3. Assist with students' program planning and implementation.
4. Assist with various supervisory duties.
5. Other duties as assigned by the Principal and/or her designee.

Salary: Instructional Assistant Salary Schedule

Interviews: By Principal and/or Designee

Applications accepted until the position is filled. Applicants must submit a letter of interest, classified application and resume to Nikki Bullington at: nbullington@clarksvilleschools.org

It is the policy of the Clarksville Community School Corporation not to discriminate on the basis of race, color, religion, sex, national origin, limited English proficiency, age or handicapping conditions in its programs or employment policies as required by the Indiana Civil Rights Act (I.C. 22-9.1), Title VI and Title VII (Civil Rights Act of 1964), the Equal Pay Act of 1973, Title IX (Educational Amendments), and Section 504 (Rehabilitation Act of 1973).

Date: August 10, 2021