



Pandemic Reopening Plan

The following plan has been developed by the CMS administration to maximize safety procedures to support student and staff safety during reopening. CMS will take preventative measures and steps to reduce the exposure and spread of COVID-19:

**Note: This plan is subject to change. Any changes will be communicated.*

MASK WILL BE REQUIRED for ALL STUDENTS and STAFF at CMS when social distancing is not feasible. Additional accommodations may need to be made for staff based on their individual documented health plan.

1) No visitors

- a) CMS will not allow school or classroom visitors until further notice.
- b) CMS will host all parent/guardian meetings by phone or through a virtual meeting platform.
- c) CMS visitors will be asked to wait in the vestibule outside of the CMS office when picking up students, dropping off items, scheduling appointments, etc.

**Note: If an in person meeting is required, all meeting participants will be required to wear a mask.*

2) Hand washing and hand sanitation

- a) CMS will actively promote and encourage hand washing and avoid touching the face, eyes, nose, or mouth as important steps to take to avoid becoming sick or spreading germs to others. CMS will require students to wash their hands often with soap and water or use hand sanitizer.
 - i) Scheduled restroom breaks will be provided for students at various times of the day. These restroom breaks and hand washing breaks will be facilitated by an assigned CMS staff member.
 - ii) Teachers will provide hand sanitizer to each student prior to class beginning. Students are also welcome to bring their own hand sanitizer with them to school.

3) Social distancing

- a) Limiting communal use spaces such as cafeterias, lobbies, commons area and playgrounds when possible.
- b) Elimination or reorganize of assemblies, field trips, registrations, orientations, round-ups, and other large gatherings until further notice to allow for social distancing.
- c) Alternate recess to minimize the number of students on the playground, encourage social distancing and allow time to disinfect equipment between uses.
- d) Increase space between students during in-person instruction.
- e) May move classes outdoors whenever possible.

- f) Rearrange desks to increase space between students.
- g) Require students to remain seated in the classroom and assign seats.
- h) Minimize activities that combine classes or grade levels whenever possible.
- i) Minimize students traveling to different buildings to receive services whenever possible.
- j) Ensure adequate supplies to minimize sharing of high touch materials to the extent possible (art supplies, equipment, etc. assigned to a single child) or limit use of supplies and equipment by one group of children at a time and clean and disinfect between uses.
- k) Minimize the sharing of electronic devices, toys, books, art supplies, and other games or learning aids when possible.

4) Water fountains

- a) Water fountains will NOT be accessible to students, staff or visitors. The following steps will be taken to ensure water is readily available to students, staff and visitors:
 - i) Each student will be asked to bring a water bottle from home as part of their supply list. These water bottles will stay with each child throughout the school day and will be taken home each evening. It is the responsibility of the student to keep track of his/her water bottle and take it home each evening for sanitizing.
 - ii) If a student forgets his/her water bottle on a given day, a disposable cup will be provided as needed.
 - iii) Each teacher will have a schedule for water bottle refills will be put into place by administration and adhered to by staff.
 - iv) The front office will keep small bottles of water, chilled, to provide visitors as needed.

5) Entering & Exiting School Building

- a) Morning (Entering): Students will enter the school building either through Door #1 or 9 (Car Riders) or Door #2 or 3 (Bus Riders).
 - i) Door #9: 7th and 8th Grader Car Riders Enter
 - ii) Door #1: 5th and 6th Grader Car Riders Enter
 - iii) Door #2: 7th and 8th Grader Bus Riders Enter
 - iv) Door #3: 5th and 6th Grader Bus Riders Enter
- b) Once students have entered the building, they must report to the assigned area.
 - i) Grade 8: Main Gym (Utilize Both Sides of Gym to Maximize Space)
 - ii) Grade 7: Cafeteria (3 Students/ Table)
 - iii) Grade 6: Auxiliary Gym (Utilize Small Rolling Bleachers for Additional Seating to Maximize Space).
 - iv) Grade 5: Generals Quarters (Chairs Will Be Seat to Meet Social Distancing Guidelines).
- c) Afternoon (Exiting): CMS will use a staggered dismissal schedule to reduce the number of students exiting the building at the same time. Increased supervision will be provided for the afternoon dismissal schedule. Additionally, CMS will use all available doors to help meet social distancing guidelines.
 - i) Dismiss Grades 6 & 8 at 2:40 p.m.
 - (1) Door #9: 7th and 8th Grader Car Riders Exit
 - (2) Door #1: 5th and 6th Grader Car Riders Exit
 - (3) Door #2: 7th and 8th Grader Bus Riders Exit
 - (4) Door #3: 5th and 6th Grader Bus Riders Exit
 - ii) Dismiss Grades 5 & 7 at 2:45 p.m.
 - (1) Door #9: 7th and 8th Grader Car Riders Exit
 - (2) Door #1: 5th and 6th Grader Car Riders Exit

(3) Door #2: 7th and 8th Grader Bus Riders Exit

(4) Door #3: 5th and 6th Grader Bus Riders Exit

6) Entering & Exiting the Classroom

- a) The majority of the classrooms at CMS have two doors and CMS staff will utilize both doors for entering and exiting the classroom to adhere to our social distancing efforts. Each door will be designated as an entry or exit point. This information will be shared with students on day one.
- b) Classrooms that do not have two doors available for use will be releasing students to enter and exit in small groups in our best effort to continue social distancing at all times.

7) Breakfast & Lunch Plan

- a) Breakfast: Teachers will go to the cafeteria each morning and retrieve breakfast for each student on their homeroom roster. Students will be served breakfast within their homeroom classes each day.
- b) Lunch: CMS will have three lunch periods to adhere to the social distancing recommendations. Students will be assigned a seat that they will use daily during their assigned lunch time. CMS will use the cafeteria and Generals Quarters space to spread students out.

8) Locker

- a) Each grade level will be assigned a time schedule where they can go to their locker to retrieve or put items up. These times will be shared with students on opening day.