



# School Reopening Plan July 2020



Dear Clarksville High School & Renaissance Academy Families,

We are excited to welcome everyone back to the building on August 6! We do want to share some information on how students and staff will move through the day in both buildings so that we are adhering to the CCSC district plan. Please know that this document is a working document and some items could change based on new guidance from the state and/or local health officials. We will notify students and parents when changes are made.

We understand that some of the items outlined below are different from how we have experienced school in the past. However, we know that if we are to gather in person there are certain guidelines that need to be followed. The procedures below will allow us to gather in person and do so in a safe manner for all of our students and staff.

Please do not hesitate to contact us with any questions.

Thank you,

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## **Facial Coverings**

CCSC will require the use of facial coverings by all students and staff when social distancing is not feasible. Additional accommodations may need to be made for students and staff based on their individual documented health plan.

## **Daily Schedule**

8:00 - 2:43 - CHS

8:00 - 2:40 - RA

We will allow for extra passing period time to ensure students have time to use the restroom and refill water. Additionally, we will have an extended lunch period to ensure time for students to get through the line while practicing reasonable social distancing and appropriate hand washing/sanitizing.

## **Arrival to School**

**CHS** - All bus riders will enter through the cafeteria. Car riders and walkers may enter through A-lobby or the cafeteria entrance. The cafeteria entrance will be open only until 7:50 am. After 7:50 am all students must enter through A-lobby.

Students will pick up breakfast upon entry to the building.

Cafeteria entrance - Freshmen and Sophomores will be directed to the auxiliary gym to wait for the 7:50 am bell. Juniors and Seniors will remain in the cafeteria until the 7:50 am bell.

A-Lobby entrance - Students entering through A-lobby will need to remain there until the 7:50 am bell rings. Please know that we will only allow a certain number of students in A-lobby prior to 7:50 to ensure social distancing. When at all possible, students should enter through the cafeteria.

**RA** - All bus riders will enter through the back bus drop off entrance. Car riders and walkers will enter through the main entrance. Students will pick up breakfast upon entry to the building. Freshmen and Sophomores will be directed to the Agora while Juniors and Seniors will remain in the cafeteria until 7:50 am.

## **Passing Periods**

Students will move quickly from class to their locker and on to their next class. There will be no congregating or socializing during passing time. Students are advised to plan ahead and take a couple of classes worth of materials with them so they have to visit their locker less often during the school day.

Shuttle pick up at CHS - When a period ends, students should gather necessary materials and make their way to A-lobby to meet the shuttle. Students should have masks on and be ready to get on the bus when it arrives. Masks must be worn on the bus.

Shuttle pick up at RA - When a period ends, students should gather necessary materials and make their way to the back of the building to meet the shuttle. Students should have masks on and be ready to get on the bus when it arrives. Masks must be worn on the bus.

## **Lunch**

**CHS** - Students will be able to choose their seat on day one. Once students have chosen a seat that will become their assigned seat. This is being done so that we can properly track students if there is a confirmed case of COVID - 19. Students will follow traffic flow directions in the cafeteria and social distance while waiting in line.

**RA** - Students will be able to choose their seat on day one. Once you have chosen a seat that will become your assigned seat. This is being done so that we can properly track students if there is a confirmed case of COVID - 19. Students will follow traffic flow directions in the cafeteria and social distance while waiting in line.

## **Dismissal from School**

**CHS** - Students will collect necessary items from lockers and exit the building or go to their extra curricular activity area. Students will not congregate or wait for other students to walk to their bus, car, or after school activity.

**RA** - Bus riders will exit through the back of the building. Car riders and walkers will exit through the main entrance.

**Out of District Bus** - CHS & RA students will meet the out of district bus at CHS after school. Students riding the out of district bus must wait in a designated area until 3:20 at which time they will be picked up at the cafeteria entrance. If out of district bus riders have an after school activity until 3:20 they may participate in that activity. Out of district bus riders must either be in the designated area or at the after school activity. They may not roam the building.

### **Social Distancing Expectations**

- Limiting communal use of spaces such as cafeterias, lobbies, and commons areas when possible.
- Reorganize P.E., choir, band, and other large classes to allow for smaller classes, social distancing, and other precautions.
  - *PE - Before PE class, students need to quickly change and move out of the locker room to the auxiliary gym. There should be no hanging out or congregating in locker rooms. After PE class, students should again, quickly change and then move out of the locker room to the auxiliary gym.*
  - *Choir - Students will be spread out in the classroom and required to wear a facial covering. Students will have individual music binders, there will be no sharing.*
  - *Band - Student seating will be spread out. Students will use only their instrument and a limited number of students at a time will be able to enter the instrument room to pick up/put away their instrument. Additional steps to sanitize instruments will take place. Students will not share drumsticks/mallets without first being properly sanitized.*
- Elimination or reorganization of assemblies, field trips, registrations, orientations, round-ups, and other large gatherings until further notice to allow for social distancing.
  - *Field trips will not be planned until further notice. Teachers may utilize virtual field trip options.*
- May move classes outdoors whenever possible.
- Rearrange desks to increase space between students during in-person instruction.
- Face desks in the same direction.
- Require students to remain seated in the classroom and assign seats.
- Minimize activities that combine classes or grade levels whenever possible.
  - *CHS & RA whole school assemblies will not be held until further notice. There may be times when grade levels or smaller groups are gathered for speakers, informational meetings, etc. In these cases, we will follow appropriate social distancing guidelines.*
- Minimize the sharing of electronic devices, lockers, books, art supplies, and other games or learning aids when possible.
  - *CHS & RA Students should not share any items with other students. This includes but is not limited to textbooks, Chromebooks, library books, lockers, paper, pencils, calculators, food, beverages, and/or any other personal or school items.*
  - *As has been the case for a number of years, CHS & RA Students who are assigned a locker should only have their personal items in the assigned locker. There will be no sharing of lockers.*
    - *On the first day of school, students will arrive to find their books already in their locker. Students should plan ahead and take a couple classes worth of materials with them to limit the amount of trips to and from lockers during the passing period. All bags, purses, etc should remain in lockers throughout the school day. The exception would be taking a lunchbox to the cafeteria for lunch and then returning it to the locker immediately following lunch.*
  - *CHS & RA students will be loaned a device (Chromebook at CHS/Laptop at RA), case, and charger that will be their responsibility during the 2020 - 2021 school year. It is the student's responsibility to ensure the Chromebook is safely brought to and from school each day and properly charged for use in class each period.*

### **Visitors to CHS & RA**

Until further notice, visitors will not be allowed in classrooms.

As much as possible, parent/guardian meetings will be hosted via phone or virtually.

Visitors will only be allowed to enter the office area when business cannot be conducted via phone or virtual meeting. When entering the building, visitors should follow the arrows to move directly into the main office area. *All visitors who enter the building will be required to wear a facial covering and must provide their own facial covering.*

Once parents/guardians have given permission for a student to sign-out, students will sign themselves out and meet parents/guardians outside of the building.

### **Restrooms**

Students will need to use the restroom, wash hands with soap and water, and exit the restroom without congregating. Students may need to wait outside of the restroom to ensure appropriate social distancing is being practiced.

All students should use the restroom and wash hands while at lunch. Extended lunch periods will be put into place in order to give students ample time to wash hands, use the restroom, and eat lunch.

### **Hand Washing & Sanitizing**

CHS and RA staff will actively promote and encourage hand washing and avoid touching the face, eyes, nose, or mouth as important steps to take to avoid becoming sick or spreading germs to others. CHS and RA will require students and staff to wash their hands often with soap and water or hand sanitizer. Students and staff will be asked to wash hands or use hand sanitizer after using the restroom, before and after eating. Hand sanitizer stations will be available throughout the school and in all classrooms. Students and staff may also bring their own hand sanitizer.

### **Water Fountains/Water Bottles**

Water fountains will be covered. Students may bring their own water bottles that meet the standard expectation, per student handbook, and refill at the water filling stations located in B-Hall and D-Lobby. Students may also purchase bottled water at lunch. If a student forgets his/her water bottle on a given day, a disposable cup will be provided as needed.

### **Cleaning of Building**

Custodial staff will clean the building during the day and evening.

Teachers will have sanitizing products that will be used to clean the desks throughout the day.