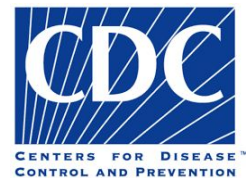




COVID-19 Health and Safety Re-entry Guidance

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CCSC 2020/2021 School Year Overview

This plan was formed after weeks of thoughtful discussion between the Clarksville Community Schools leadership team and the Clark County Health Department and Indiana Department of Education, among others. We are confident that this plan allows our students to return to our campus in a safe and responsible manner. Please remember that this plan is fluid and may change based upon guidance from the Center for Disease Control, Clark County Health Department, or other guiding agency. If you have any questions regarding this plan, please contact our district safety specialist Scott Gardner a sgardner@clarksvilleschools.org or myself.

Best Regards,

A handwritten signature in black ink that reads "Tina Bennett". The signature is written in a cursive style with a large, looped "T" and "B".

Tina Bennett
Superintendent of Clarksville Schools

Health Protocol for Clarksville Community Schools

It is essential for our school community to work together to prevent the introduction and spread of COVID-19 in the school environment and in the community while still providing a quality education program.

State statute gives public school districts the authority to exclude students who have a contagious disease such as COVID-19 or are liable to transmit it after exposure (IC 20-34-3-9). In addition, the local health department has the authority to exclude students from school and may order students and others to isolate or quarantine (IC 16-41-9-1.6). As such, districts/schools are encouraged to work closely with their local health departments.

Symptoms Impacting Consideration for Exclusion from School

Students and employees [will be trained](#) to recognize the following COVID-19-related symptoms:

- A fever of 100° F or greater
- Cough
- Shortness of breath or difficulty breathing
- Chills
- Repeated shaking with chills
- Muscle pain
- Headache
- Sore throat
- New loss of taste or smell

School nurse will acquire health history when needed.

Students and employees will be excluded from school if they test positive for COVID-19.

Return to School After Exclusion

Once a student or employee is excluded from the school environment, they may return if they satisfy the recommendations of the CDC. Currently those guidelines are:

Untested

Persons who have not received a test proving or disproving the presence of COVID-19 but experience symptoms may return if the following four conditions are met:

- They have not had a fever for at least 72 hours (that is three full days of no fever without the use of medicine that reduces fevers); and
- Other symptoms have improved (for example, when your cough or shortness of breath have improved); and
- At least 10 calendar days have passed since your symptoms first appeared.
- The state [website](#) has a list of over 200 testing facilities, their location, and hours of operation. This list is updated frequently.

Tested Positive- Symptomatic

Persons who experienced symptoms and have been tested for COVID-19 may return to school if the following conditions are met:

- The individual no longer has a fever (without the use medicine that reduces fevers); and
- Other symptoms have improved (for example, when your cough or shortness of breath have improved); and
- At least 10 calendar days have passed since symptoms first appeared; or
- The individual has received two negative tests at least 24 hours apart.

Tested Positive- Asymptomatic

Persons who have not had symptoms but test positive for COVID-19 may return when they have gone 10 calendar days past their test without symptoms and have been preferably released by a healthcare provider. Students may also return if they are approved to do so in writing by the student's health care provider.

Tested Positive- Impact on School Operations

Establish predetermined thresholds for mitigation strategies by following ISDH's recommendation to work with your local health department in following the CDC guidance which can be found [here](#).

Clarksville Community Schools will work directly with the Clark County Health Department to initiate contact tracing and make determinations on school operations and/or closures when necessary.

Screening

Clarksville Community Schools recommends students and staff self-screen for COVID-19 symptoms at home prior to the start of the school day. Students and staff will be screened on a random basis at the discretion of CCSC.

Self-Screening

Students and staff exhibiting fevers of 100° F or greater will be sent home. If they present with a mild fever along with other symptoms including those listed below they are prohibited from coming to school, and if they do come to school, will be sent home immediately.

- A fever of 100° F or greater
- Cough
- Shortness of breath or difficulty breathing
- Chills
- Repeated shaking with chills
- Muscle pain
- Headache
- Sore throat
- New loss of taste or smell

School-Based Screening

The district/school may take the temperature of students, staff and visitors on school property on a random basis or in situations where there is reason to believe that the person may be ill. Touch-free thermometers will be used.

Wearing Masks and Other Personal Protective Equipment (PPE) - Non-students

Mask-wearing requirements or recommendations in schools should be consistent with state and local guidelines. The current [CDC guidelines](#) recommend that all staff members wear cloth face coverings.

- All staff will be required to wear a face covering when unable to be socially distanced.
- Some non-students may be required to wear additional PPE (i.e. health-related, custodial staff, specialized positions, etc.) when directed to do so by district/school protocol or the employee's supervisor.
- Additional accommodations may need to be made for staff based on their individual documented health plan.
- Visitors will be **required** to wear a face covering and are required to provide their own.

Wearing Masks and other Personal Protective Equipment (PPE) - Students

Clarksville Community Schools will follow the current [CDC guidelines](#) and **require** that students wear cloth face coverings when socially distancing is not feasible.

- Some students may be required to wear additional PPE (i.e. health-related, special conditions, etc.) when directed to do so by student health plans.
- Any student riding a bus **will be required** to wear a face covering while on the bus.

Clinical Space COVID -19 Symptomatic

Each school building will have a space separate from the nurse's office where students or employees who are feeling ill are evaluated or wait for pick up. All waiting staff and students should wear a cloth face covering. Only essential staff assigned to the room may enter. A record will be kept of all persons who entered the room and the room will be disinfected several times throughout the day. Strict social distancing is required and staff must wear appropriate PPE. Students who are ill will be walked out of the building to their parents. All staff and students with fevers or symptoms associated with COVID-19 will be encouraged to seek medical attention for further evaluation and instructions. Students and staff may return before the 72 hour window has elapsed if they are approved to do so in writing by their healthcare provider.

Clinic Space Non-COVID-19 Related

Students who do not display symptoms of COVID-19 can be seen and treated in the nurse's office. These would include students who are injured during the school day or students with special health care needs such as those with chronic health conditions (i.e. - diabetes or seizures), those requiring medical treatments (i.e. - suctioning, tube feeding, or nebulizers), and those with individual health plans.

Confirmed Case of COVID-19 on School Property

When there is confirmation that a person infected with COVID-19 was on school property, CCSC will contact the Clark County Health Department and the [Indiana Department of Education](#) immediately. Unless extenuating circumstances exist, CCSC will work with the Clark County

Health Department to assess factors such as the likelihood of exposure to employees and students in the building, the number of cases in the community, and other factors that will determine building closure.

The Clark County Health Department will contact the person confirmed with COVID-19, inform direct contacts of their possible exposure, and give instructions to those involved with the confirmed case, including siblings and other household members regarding self-quarantine and exclusions. The individual who tested positive will not be identified in communications to the school community at large but may need to be selectively identified for contact tracing by the Clark County Health Department.

If a closure is determined necessary, CCSC will consult with the Clark County Health Department to determine the status of school activities including extracurricular activities, co-curricular activities, and before and after-school programs.

As soon as CCSC becomes aware of a student or employee who has been exposed to or has been diagnosed with COVID-19, the custodial staff will be informed, so that impacted building or bus areas, furnishings, and equipment are thoroughly disinfected.

Immunizations

Immunization requirements will remain the same.

Preventative Measures

The priority for preventing the spread of disease in the school setting is to insist that sick employees and students stay home. CCSC will work with students and staff as it relates to attendance on an individual basis.

Some people can be infected with COVID-19, but show no signs of illness even though they are contagious and can spread the disease to others. It is also unknown how contagious people are the day or two before they begin to exhibit illness symptoms. Thus, these employees or students may be present at school, will show no signs of illness, but be capable of transmitting the disease to others. In these situations, **the three most important mitigation strategies are social distancing, frequent handwashing, and appropriate PPE.**

Clarksville Community Schools will actively promote and encourage hand washing and avoid touching the face, eyes, nose, or mouth as important steps to take to avoid becoming sick or spreading germs to others. Clarksville Community Schools will require students and staff to wash their hands often with soap and water or hand sanitizer. CCSC will incorporate key times into the school day for all persons to wash their hands. Reinforcing healthy habits regarding hand washing will be expected. Guidance can be found [here](#). These key times will be done in a staggered class pattern to maintain social distancing between students and include:

- Start of the school day
- Before eating
- After using the restroom

- After blowing nose, coughing, or sneezing
- After using shared equipment

Water fountains will not be utilized in schools until further notice, however, fill stations will be available for students and staff.

More information regarding preventative measures can be found below.

- [Signs and Symptoms of COVID-19](#)
- [Social Distancing](#)
- [Handwashing](#)
- [How COVID-19 Spreads](#)
- [Cleaning Procedures and Considerations](#)
- [Proper Use of Cloth Face Coverings](#)
- [Parent Checklist](#)
 - [Symptoms of COVID-19](#)

Exchange of Resources to and From School

Every effort will be made to reduce the amount of materials, supplies, and personal belongings going to and from school. The same consideration will be given to reducing student exposure to high-touch, shared resources at school.

Social Distancing for Clarksville Community Schools

The following are measures that Clarksville Community Schools will take to increase social distancing while still maintaining a level of face-to-face instruction. The building principals will be communicating specific protocols to parents, students and staff. These protocols will be fluid and may evolve as they are implemented, and more information is obtained about COVID-19 throughout the year.

Clarksville Community Schools have taken the following steps to provide social distancing:

- Ensure that student and staff groupings are as static as possible by having the same group of children stay with the same staff as much as possible.
- Limiting communal use spaces such as cafeterias, lobbies, commons area and playgrounds when possible.
- Reorganize P.E., choir, band, orchestra, and other large classes to allow for smaller classes, social distancing, and other precautions.
- Elimination or reorganization of assemblies, field trips, registrations, orientations, round-ups, and other large gatherings until further notice to allow for social distancing.
- Alternate recess to minimize the number of students on the playground, encourage social distancing, and allow time to disinfect equipment between uses.
- Increase space between students during in-person instruction.
- May move classes outdoors whenever possible.
- Rearrange desks to increase space between students.
- Face desks in the same direction.
- Require students to remain seated in the classroom and assign seats.
- Minimize activities that combine classes or grade levels whenever possible.
- Minimize whole staff gatherings/meetings whenever possible.
- Minimize students traveling to different buildings to receive services whenever possible.
- Minimize employees traveling between buildings whenever possible.
- Eliminate classroom visitors until further notice.
- Ensure adequate supplies to minimize sharing of high touch materials to the extent possible (art supplies, equipment, etc. assigned to a single child) or limit use of supplies and equipment by one group of children at a time and clean and disinfect between uses.
- Minimize the sharing of electronic devices, toys, books, art supplies, and other games or learning aids when possible.

Clarksville Schools nutrition service procedures have been adjusted to minimize exposure:

Lunch groups and meal times will be staggered in order to maintain proper social distancing. Static groups will be maintained during meal times. Bagged or boxed meals with all necessary utensils, condiments, napkins, etc. will be utilized when possible. In addition, prior to any meal service, all students and staff will be expected to wash or sanitize their hands.

- Self-serve food items will be eliminated until further notice.
- Napkins and silverware (disposable if possible) will be provided directly by staff whenever possible.
- Sneeze guards have been installed in cafeteria serving lines.
- Medically fragile students will be served separately from other students.
- Tape marks will be placed on the floor to promote social distancing while waiting in line.
- Food-sharing will be prohibited.
- Classroom parties will not be held until further notice.
- Limit cash transactions. Staff handling cash should not also handle food.
- Eating on the bus is prohibited unless medically necessary.
- Provide hand sanitizer during vending machine use and clean vending machines regularly.
- PPE will be worn by all food service staff.
- Work with the Clark County Health Department officials to comply with all requirements for Clark County.

Measures implemented to decrease students congregating in one location:

- Students may be required to use different entrances or create directional paths.
- Staggered drop-off and pick-up processes are possible.
- Staggered times that classes are released are possible.
- Students will be required to stay in assigned sections of the playground as opposed to mingling with other classes.
- Restroom breaks may be scheduled to avoid overcrowding.
- Markings to encourage social distancing will be located throughout the school buildings and grounds.

Measures taken so persons exposed can be more easily traced by the health department:

- CCSC will use assigned seating when possible.
- CCSC will use sign-in sheets for in-person meetings to document attendees.
- CCSC will keep accurate records of any persons other than students and staff entering the building, their reason for entering, and the locations in the building to which they travel.

CCSC will minimize or eliminate the need for people to be in the building other than necessary employees and students:

- Vendor access to the school will be restricted to times when students are not present.
- Family visits will be eliminated until further notice.
- Outside people will only be allowed in for essential operations.
- CCSC will follow maximum occupancy based on state and local health department guidance.

Extra-Curricular and Co-Curricular Re-entry Guidelines

CCSC Return to Sports Summer Conditioning

Clarksville Community Schools will open facilities on Monday, July 6th for summer workouts/conditioning for all of our student-athletes. All workouts in July will be **VOLUNTARY** and are open to all interested students. Students will still be allowed to try out for teams beginning on the first day of practice. Below are the important dates for CCSC for the 20-21 school year:

July 31 - Girls' Golf Practice Begins

August 3 - First Official Practice for Cross Country, Football, Tennis, and Volleyball

August 4 and 5 - First Two Teacher Days

August 6 - First Student Day

Summer Workout Rules and Regulations

1. All coaches (Head and Approved Assistants) will review these guidelines before July 6. Coaches will also be trained for signs and symptoms of COVID-19. Coaches will be required to sign off on the training session.
 - a. Coaches will repeat this training to all students at the first workout session.
2. Athletic Physicals must be completed prior to student participation. The IHSAA is allowing physicals from 19-20 to be used in 20-21. Athletes may still choose to have a new physical for 20-21 and those forms are available on the school website. If you do choose to get a new physical, you must turn in pages 3 and 5 to the coaching staff or the athletic office.
3. Final Forms are still being used at CCSC for athletic participation. The IHSAA has added a new required form (IHSAA Health History Questionnaire, Consent and Release Form) that has been added to Final Forms. Students must have all information completed online to participate. The one time \$5.00 registration must be paid before participation is allowed.
4. Athlete Participation
 - a. A sport is limited to (2) activity days per week.
 - b. Only Fall Sports may hold conditioning sessions.
 - c. Student athletes are limited to 15 hours per week.
 - d. Workouts will last a maximum of 2 hours.
 - e. Students can only attend one conditioning session a day.
5. No school workout gear/equipment will be issued to athletes.
6. All athletes will be required to bring their own water bottle, towel, etc. The athlete's name must be clearly written on the water bottle.
7. The use of locker rooms will be strictly prohibited. Student-athletes should come dressed in the necessary attire for practice/conditioning and take all clothing items/personal equipment home with them to be washed before returning.

8. Restrooms will be available at each facility and cleaned after each practice session. (Outdoor restrooms located at the Hawkins Facility and D-Lobby restrooms for all indoor activities).
9. Clarksville will not be hosting or traveling to the campus of any other school districts for the purposes of scrimmages, practice, or contests.
10. Coaches will work with athletes in small groups and contact will be limited.
11. CCSC will not hold any youth camps during this time.
12. Footballs, volleyballs, and any other equipment shared by athletes will be cleaned at the end of each session.
13. The weight room will not be used during this period.
14. Prior to workouts/conditioning, athletes may have their temperatures taken and recorded each day. Students that demonstrate any symptoms will need to return home. A coach will call a parent/guardian to inform them and have the athlete picked up if necessary. The staff will conduct a screening each session and record in Final Forms.
15. The coaches will wear masks - masks will be optional for athletes.

Athlete Expectations During Summer Workouts

1. Do not attend if you are not feeling well, have a fever or have been recently exposed to the COVID-19 virus.
2. Do not attend if you have been exposed to COVID-19 until you have gone through the proper quarantine which is 14 days from the time of exposure.
3. Wash workout clothes after each day's session.
4. When not working out, keep a reasonable amount of distance between teammates and staff.
5. Wash hands when using the restroom.
6. Do not share water bottles, gloves, or other workout items.
7. Make sure your ride, if necessary, is here when the workout is finished. Students should not be congregating when waiting for their ride home.
8. No parents will be allowed during the workout/conditioning session. Essential personnel only.
9. We will not be monitoring students' transportation to and from workouts. If an athlete is riding to and from workouts with another athlete, all parents should be aware and grant permission.

Student Transportation for Clarksville Community Schools

The school bus is often the student's first contact with the school in the morning and the last point of contact in the afternoon. Thus, Clarksville Community Schools have developed safety protocols to be used for student transportation to minimize the spread of COVID-19 and protect both students and staff.

The following are protocols CCSC has put in place during the COVID-19 pandemic. CCSC has worked with the Clark County Health Department to develop the protocols that align with the most current guidance and recommendations from the CDC and the [National Association for Pupil Transportation \(NAPT\)](#).

Communication

CCSC will communicate to parents and students prior to reopening schools that all buses and transportation vehicles have been thoroughly disinfected. In addition, CCSC will communicate to parents the passenger expectations and the role students will play in minimizing infection.

Preparation and Cleaning

- Bus drivers and monitors will be required to wear face coverings.
- Buses and transportation vehicles will be thoroughly cleaned and disinfected before and after routes.

Modification for School Bus Transportation

- To minimize the number of bus riders:
 - Parents are encouraged to transport their student(s) when possible
 - Allow students to walk and ride a bike when safe to do so
- Students **will be** required to wear a face covering.
- Students will be assigned to a single bus and a specific seat.
- Students will sit two per seat.
- Students will be limited to **one bus route** only.
- Students **will not** be permitted to ride another route or ride home with friends.
- Students will have an assigned seat. This will be necessary to assist the Clark County Health Department with contact tracing if needed.

Special Education Overview for Clarksville Community Schools

CCSC will continue to collaborate, share information, and review plans with the Madison Area Special Services Unit and local health officials to help protect the whole school community, including those with special health needs. CCSC plans will be designed to complement other community mitigation strategies to protect high-risk populations, the community's healthcare system, and minimize disruption to teaching and learning, while protecting students and staff from social stigma and discrimination.

CCSC will continue to communicate with families regarding the delivery method of instruction for students with disabilities. An appropriate platform for delivery of special education-related services will be identified if necessary.

Case Conferences

Annual Case Reviews

At this time, there has been no waiver of the requirement to convene the case conference committee (CCC) annually to conduct the annual case review (ACR) consistent with the requirements of 511 IAC 7-42-5(a)(2). CCSC will conduct the ACR within the one year timeline, regardless of school closure status.

Case Conference Committee Meetings to Review and Revise the IEP

CCSC will continue to schedule CCC meetings with parents to review the provision of services and the educational progress of each student. Discussion will determine whether or not there is a need to adjust the frequency or duration of services.

In the event of a school closure, CCSC will utilize the following information to measure students' educational needs:

- Whether the student participated in continuous learning opportunities provided by the school and district during the COVID-19 school building closure;
- Parent observations of the student's learning during the continuous learning opportunities provided by the school or district;
- Teacher observations of the student's learning in the continuous learning opportunities provided by the school or district;
- Whether there were services identified in the student's IEP prior to the school closure that the school or district was unable to provide during the building closure due to restrictions on in-person services;
- Whether the student continued making progress toward meeting his/her IEP goals;
- Whether the student experienced any additional or new social-emotional health issues during building closure and re-entry;
- Whether the student experienced any regression during the period of school building closure.

Document Change Log

Date	Page Number	Original Language	Updated Language	Authority
7/13/20	6	strongly recommended students wear masks when not socially distanced	required students wear masks when not socially distanced	TB