

CLARKSVILLE COMMUNITY SCHOOLS

Facility and Grounds Use Application

School Requested

Date of Activity

Terms and Conditions of Application

If granted use of Facility, applicant, by signing this application agrees as follows:

- Facilities will not be available for uses that the staff determines are not consistent with school purposes or district policies and regulations or that may have an adverse effect upon the facilities being available as needed for school activities and programs, such as uses which may result in damage to the facilities or unacceptable difficulty in cleaning and maintaining the facility.
- All uses and users must comply with established CCSC Board policies concerning nondiscrimination and use of facilities. No alcohol, drugs, or smoking are permitted on the property. All meetings shall be open to the public. Meetings may not be secret, closed, or exclusive. If a fee is charged, anyone who pays the fee must be admitted.
- **When required, No use of building space will be permitted without the presence of a district employee.** That is, groups will not be allowed in a building when it is closed and otherwise unoccupied.
- The applicant or any user shall not assign or sublet the facility or any part of the facility to any other user. Applicant and any user shall be responsible for using the facility for the purpose described in the Facility and Grounds Use Application Form.
- In the event that tickets are issued for any activity, they shall not be sold or disposed of in excess of the seating capacity of the facility being used.
- The concession facilities and equipment shall not normally be available for use and shall only be provided at the discretion of the building principal or the principal's designee. Kitchen equipment will not normally be available. If the principal or the principal's designee does grant the use of some kitchen facilities, the user shall require that a CCSC food service employee be in attendance during the use of any such equipment and all costs and expenses incurred by the district in providing for such employee shall be borne by the user.
- The district will not be held liable for any damages, direct or consequential, if for any reason, the facilities agreed upon are not made available.
- Use of special lighting in the high schools is handled through the drama or music department. Applicants or users should make separate arrangements with the principal or the principal's designee for any such stage lighting, which shall be provided only at the discretion of the principal or principal's designee. Likewise, separate arrangements may be necessary with regard to use of any other equipment, items, space, or personal property of the district.
- The school district, its Board Members, and its employees shall have no responsibility for any property brought onto or placed in the facilities by the applicant or any user.
- Applicant agrees to hold harmless, indemnify, and defend the CCSC, its board members, agents, and employees, for all damage to the approved facilities and all claims or losses accruing or resulting from injury, damage, or death of any person, firm, or corporation, including the applicant himself, arising from the negligent or intentional acts of the applicant, his or her employees, volunteers, or participants while using the facilities. Outside organizations using school facilities are required to carry a minimum of one million dollars in liability insurance. **A copy of the Certificate of Insurance is required before permission will be approved.**

Applicant's Signature

Date