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**CLARKSVILLE COMMUNITY SCHOOL CORPORATION  
BOARD OF SCHOOL TRUSTEES**

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**MEETING MEMORANDA**

**Date and time of meeting:** February 7, 2017, 7:30 p.m.  
**Place of meeting:** Studio 2, Renaissance Academy,  
806 Eastern Boulevard, Clarksville, Indiana

**Attendance:** Mr. Bill Wilson, Board President  
Mr. Justin Hansford, Board Vice President  
Ms. April Hauber, Board Secretary  
Mr. Jim Payne, Board Member  
Ms. Linda Wilson, Board Member  
Dr. Kimberly Knott, CCSC Superintendent  
Ms. Holly Rupprecht, Asst. to Superintendent  
Ms. Michelle Cooper, Attorney  
Ms. Nikolette Langdon, CCSC Information Specialist  
Ms. Christi Pruitt, CCSC Treasurer  
Ms. Judy Blalock, CCSC Deputy Treasurer  
Mr. Bobby Crane, CCSC Director of Technology  
Mr. Brian Allred, Renaissance Academy Director  
Ms. Adrienne Goldman, CHS Principal  
Ms. Nikki Bullington, CMS Principal  
Ms. Mindy Dablow, CES Principal  
Ms. Billie Arthur, CES Teacher  
Ms. Janie Grove, CES Teacher  
Mr. Alan Kashtai, C.E.A. Vice President  
Ms. Christie Coleman, Clarksville Resident

**Call to Order**

Mr. Wilson called the Planning Session to order at 7:25 p.m.

**Amend and/or Adopt Agenda**

Ms. Wilson made a motion to adopt the agenda, as presented. Mr. Payne seconded; the vote was unanimous.

**Education Update**

Dr. Knott reported that the Corporation grade has moved from a C to a B after a revision from the State.

*Dr. Knott updated the Board on the Special Education transition. She said the CCSC Special Education teachers would meet that week with the Madison Coop regarding the staffing process for 2017-2018. She said the transition is on schedule. She noted the new space for housing special education students and services at CMS will be fantastic. Mr. Wilson asked how the separation with the previous Coop is going. Dr. Knott noted things are going smoothly but there have been some bumps.*

Dr. Knott congratulated the Bowling Club after the weekend's Regional competition. She said they placed in fifth out of 22 teams and had an amazing first year. She said the participants would be recognized like other club sports.

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Superintendent's Reports

Dr. Knott presented the Board with the 2016 year-end financial update and outlook. She reviewed the Debt, Pension Debt, CPF, Transportation and Bus Replacement Funds. She reviewed all certified levies compared to all received levies. She noted the circuit breaker impacts to all levies and the impact of circuit breaker reallocations for each.

The total Certified Levy for 2016 was \$4,640,527. The total 2016 received Levy \$4,017,705.38. The lost revenue due to circuit breaker for 2016 was (\$622,821.62). The projected loss was over \$800,000. The 2016 loss was minimized due to back tax collections. She noted that a revenue loss of over \$600,000 is significant and requires the ability to project 18-24 months out when looking at future budgets, revenues and expenses.

Dr. Knott presented comparisons of 2016 cash balances for all funds beginning January 1 and ending December 31. The ending cash balance for the General Fund was \$2,764,602.12, for the Debt Fund was \$642,479.94, for the Pension Debt Fund was \$83,312.44, for the CPF Fund was \$847,187.07, for the Transportation Fund was \$177,741.77, for the Bus Replacement Fund was \$107,980.79 and for the RDF Fund was \$500,140.35. She shared that the General Fund cash reserves were used in 2016 to pay the TAP stipends for certified staff and a one-time bonus to classified staff. She noted the Transportation Fund expenditures are exceeding revenue. The reason is partly due to circuit breaker impact on the Transportation Fund levy. She noted that based on current trends, the Transportation Fund will be out of cash reserves in 2018.

Last, she reminded the Board that the Circuit Breaker has created havoc on the budgeting process. It requires a keen understanding of budgeting process, including the ability to project budget revenue and expenses years in advance in order to determine strategies for minimizing the circuit breaker impact to tax rated funds based on year-to-year needs.

Dr. Knott discussed the General Assembly looking at legislation that would move away from specific funds to a more consolidated approach to budgeting, with three major funds. These funds would be the Educational, Operational, and Debt Service. She stated that the circuit breaker impact to CCSC would remain, even with the proposed change.

Dr. Knott reported the September ADM was 1394.34, an increase from the February ADM of 1364.

Dr. Knott updated the Board about a preliminary meeting with Bandy Carroll Hellige on the Marketing Campaign for the District. She said the marketing focus would be about 50 percent on the Corporation and 50 percent on Renaissance Academy.

Comments

C.E.A. Communications: Mr. Alan Kashtaj, C.E.A. Vice President read a statement: "Members of the Board, I have been asked to read these comments on behalf of the C.E.A. It has come to the attention of the C.E.A. that there have been several applicants for the position of Superintendent. The hope is that all applicants will be given the opportunity to interview. As we have seen in Dr. Knott's presentation, we will need a Superintendent who is financially savvy, has knowledge of State funding, and is fiscally responsible, but most of all has the best interests of our students at heart."

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Board Member comments: Ms. Wilson said the District needs to get more kids in our buildings. Mr. Payne thanked Mr. Kashtai and said that's what the Board is here for. Mr. Hansford said he went to the Bowling Tournament and the kids were great. Mr. Wilson shared he was going to vent. He stated he was concerned that Board comments made at meetings did not appear to get out to staff and he was disappointed. Mr. Wilson noted teachers recently came to a Board meeting to comment about the lack of raises in CCSC. He said the Board has tried to find creative ways to find recurring revenue. He stated that the partnership with Rock Creek could have been such revenue. Mr. Wilson noted many of the comments made about giving away the building and staff losing jobs was false. He stated he thought the rumors played a big role in the partnership possibility dissolving. He stated the Board will continue to look for revenue sources because the General Assembly cannot be counted on to increase funding to public schools. He reiterated that it is disappointing when Board members try to do something positive for staff and it is not viewed in that manner.

**Personnel**

Dr. Knott said there were no further Personnel items to discuss at this time.

**Fund Raising Requests**

Dr. Knott discussed fund raising requests.

**Donations**

Dr. Knott discussed several donations.

**Surplus**

Dr. Knott discussed two surplus items.

**2016-2017 Non-Resident Student Transfer Applications**

Dr. Knott discussed several 2016/2017 Non-Resident Student Transfer Applications.


**Adjourn**

With no further business to discuss, Mr. Wilson adjourned the meeting at 7:57 p.m.

  
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William P. Wilson, President

  
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Justin Hansford, Vice President

  
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April Hauber, Secretary

  
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Jim Payne, Member

  
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Linda Wilson, Member