
**CLARKSVILLE COMMUNITY SCHOOL CORPORATION
BOARD OF SCHOOL TRUSTEES**

MINUTES OF SPECIAL MEETING

Date and time of meeting: January 8, 2019, 7:30 p.m.
Place of meeting: Presentation Studio 103, Renaissance Academy,
806 Eastern Boulevard, Clarksville, Indiana

Attendance: Ms. Tina Bennett, CCSC Superintendent
Mr. Bill Wilson, Board President
Mr. Justin Hansford, Board Vice President
Ms. April Hauber, Board Secretary
Ms. Linda Wilson, Board Member
Ms. Teresa Cummings, Board Member
Ms. Holly Rupperecht, Asst. to Superintendent
Ms. Erin Walden, CCSC Communications Specialist
Mr. Bobby Crane, CCSC Technology Director
Dr. Brian Allred, Renaissance Academy Director
Ms. Mindy Dablow, CES Principal
Ms. Janet Wagner, C.E.A. President
Mr. Sean Madden, Clarksville Resident
Judge James Guifoyle, Clarksville Town Court Judge

Call to Order/Pledge of Allegiance

Mr. Wilson called the Special Meeting to order at 7:30 p.m. and asked those in attendance to recite the Pledge of Allegiance.

Administration of Oath of Office

Judge James Guifoyle, Clarksville Town Court Judge, administered the Oath of Office to Board members Mr. Justin Hansford and Ms. April Hauber.

Amend and/or Adopt Agenda

Ms. Wilson made a motion to adopt the agenda, as presented. Mr. Hansford seconded; the vote was unanimous.

Reorganization of Board

Mr. Wilson called for nominations for President of the Board of School Trustees. Mr. Hansford nominated Mr. Wilson for President of the Board of School Trustees. There were no other nominations. Ms. Hauber made a motion to close the nominations, Ms. Cummings seconded; the vote was 4-0 with Mr. Wilson abstaining.

Mr. Wilson called for nominations for Vice President of the Board of School Trustees. Ms. Hauber nominated Mr. Hansford for Vice President of the Board of School Trustees. There were no other nominations. Ms. Wilson made a motion to close the nominations, Ms. Cummings seconded; the vote was 4-0 with Mr. Hansford abstaining.

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Mr. Wilson called for nominations for Secretary of the Board of School Trustees. Ms. Cummings nominated Ms. Hauber for Secretary of the Board of School Trustees. There were no other nominations. Mr. Hansford made a motion to close the nominations, Ms. Wilson seconded; the vote was 4-0 with Ms. Hauber abstaining.

Personnel

Superintendent Bennett called for a moment of silence for Mr. Garry Jones. Mr. Jones was a 1972 Clarksville graduate who had been taking pictures for the Board of School Trustees for the past 18 years. He passed away January 3rd after suffering a heart attack.

Superintendent Bennett discussed the hiring of a new Corporation Treasurer. Upon Superintendent Bennett's recommendation, Ms. Wilson made a motion to approve the Certified, Classified, and Extra Duty and/or Volunteer Personnel reports, as presented. Ms. Hauber seconded; the vote was unanimous.

A copy of the Personnel Report will be attached to the official minutes of this meeting.

Appointment of CCSC Treasurer and Deputy Treasurer and Setting of Bonds

Upon Superintendent Bennett's recommendation, Ms. Cummings made a motion to appoint Ms. Dianne Lacy as Treasurer and reappoint Ms. Judy Tyler as Deputy Treasurer for the 2019 calendar year. Bonds for both will be set at \$100,000 each. Mr. Hansford seconded; the vote was unanimous.

Appointment of CCSC Assistant to Board of School Trustees

Upon Superintendent Bennett's recommendation, Mr. Hansford made a motion to reappoint Ms. Holly Rupprecht as Assistant to the Board of School Trustees for the 2019 calendar year. Ms. Hauber seconded; the vote was unanimous.

Appointment of CCSC Board Attorney

Upon Superintendent Bennett's recommendation, Ms. Wilson made a motion to reappoint Ms. Michelle Cooper from Lewis and Kappes as legal counsel for the 2019 calendar year. No terms have changed from the previous agreement. Ms. Hauber seconded; the vote was unanimous.

Resolution for Recurring Transfer

Superintendent Bennett discussed the Resolution for a Recurring Transfer of Funds from the Education Fund to the Operations Fund. She noted this is a new resolution due to the budget structure change which became effective January 1st. The resolution states that the Board authorizes the Treasurer of CCSC to transfer money stated on the resolution each month from the Education to the Operations Fund to reimburse the Operations Fund for expenses not allocated to student instruction. This covers the period of January 2019 to December 2019. Upon Superintendent Bennett's recommendation, Mr. Hansford made a motion to approve the Resolution for a Recurring Transfer of Funds, as presented. Ms. Hauber seconded; the vote was unanimous.

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Interest Deposit Resolution

Superintendent Bennett presented the Resolution for fund interest deposits for the year 2019. The resolution states the Board authorizes the administration and corporation treasurer to receipt interest earned on all tax supported funds, proceeds and investments as miscellaneous revenue in the 2019 Education Fund. Upon Superintendent Bennett's recommendation, Ms. Hauber made a motion to approve the Interest Deposit Resolution, as presented. Ms. Wilson seconded; the vote was unanimous.

Per Diem Pay for Board of School Trustees

Upon Superintendent Bennett's recommendation, Mr. Hansford made a motion to approve the per diem pay for the Board of School Trustees. It has not changed from \$2000 a year plus \$62 per planning, special or executive sessions and \$112 for regular sessions. Ms. Hauber seconded; the vote was unanimous.

2019 General Authorizations

Upon Superintendent Bennett's recommendation, Ms. Hauber made a motion to approve general authorizations. They include: Treasurer is to issue payroll when due, Treasurer is to pay applicable invoices in advance to take advantage of discounts and avoid penalties, Superintendent is to apply for State and Federal funds when available and useful to our schools, Treasurer, Deputy Treasurer or Superintendent is authorized to apply for and issue corporation credit card for school use in accordance with the Resolution for Use of Corporation Credit Card adopted in April 2005 and Building principals are authorized to expend extracurricular investment funds in accordance with State Board of Account regulations. Ms. Cummings seconded; the vote was unanimous.

Resolution for Mileage Payment and Reimbursement

Upon Superintendent Bennett's recommendation, Mr. Hansford made a motion to approve the Resolution for payment and reimbursement for mileage. The rate has increased from 54.5 to 58 cents per mile as per the 2019 IRS guidelines. Ms. Wilson seconded; the vote was unanimous.

Deletion of Outdated Outstanding Checks

Upon Superintendent Bennett's recommendation, Ms. Hauber made a motion to approve the deletion of Outdated Outstanding Checks, as presented. They are \$8.55 for Clarksville Elementary School, and \$20.00 for Clarksville High School Athletics. The monies from the checks will be receipted back into the fund from which they were originally drawn. Ms. Cummings seconded the motion; the vote was unanimous.

2019 Resolution for Use of Gift Cards

Upon Superintendent Bennett's recommendation, Mr. Hansford made a motion to approve the Resolution for Use of Gift Cards for purposes of recognizing staff, as presented. Ms. Hauber seconded; the vote was unanimous.

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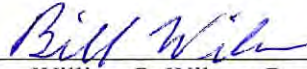
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Other

Superintendent Bennett discussed a fund raising request for the upcoming weekend. The request is for the Texas Roadhouse dining night for the 4th Grade field trip. Upon Superintendent Bennett's recommendation, Ms. Wilson made a motion to approve the fund raising request, as presented. Ms. Cummings seconded; the vote was unanimous.

Adjourn

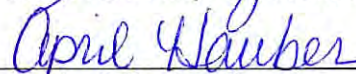
With no further business to discuss, Mr. Wilson adjourned the special meeting at 7:47 p.m.



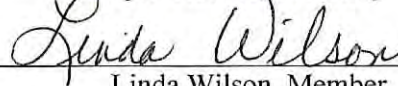
William P. Wilson, President



Justin Hansford, Vice President



April Hauber, Secretary



Linda Wilson, Member

Teresa Cummings, Member

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ADMINISTRATIVE PERSONNEL REPORT

<u>Name</u>	<u>Appointments Building & Assignments</u>	<u>Effective Date</u>
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No Report

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CERTIFIED PERSONNEL REPORT

<u>Name</u>	<u>Resignations Building & Assignments</u>	<u>Effective Date</u>
Victoria Greene	CES/Special Education Teacher	December 10, 2018

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CLASSIFIED PERSONNEL REPORT

<u>Name</u>	<u>Transfer of Employment Building & Assignments</u>	<u>Effective Date</u>
Dianne Lacy	From CES/Treasurer/Administrative Assistant To CCSC/Corporation Treasurer	February 4, 2019
Janet Watts	From CMS/SPED Instructional Asst. To CES/SPED Instructional Asst.	January 9, 2019

<u>Name</u>	<u>Appointments Building & Assignments</u>	<u>Effective Date</u>
Kelly Glover	CMS/Treasurer/Administrative Asst.	January 3, 2019
Terese Peters-Dykiel	CCSC/Accounts Payable/Receivable (not to exceed 15 hours/week)	December 17, 2018

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EXTRA DUTY AND/OR VOLUNTEER PERSONNEL REPORT

<u>Name</u>	<u>Appointments Building & Assignments</u>	<u>Effective Date</u>
Charla Baldwin	CES/Student Council Co-Sponsor	2018-2019 school year
Shelly Watson	CES/Student Council Co-Sponsor	2018-2019 school year
Kelsey Rains	CES/Robotics Club Sponsor	2018-2019 school year
Taylor Ellis	CES/Book Club Sponsor	2018-2019 school year
Meganne Jones	CES/Music/Theatre Sponsor	2018-2019 school year
Acacia Luther	CES/Yearbook Sponsor	2018-2019 school year
Charlotte Davis	CES/Academic Coach (Spell Bowl)	2018-2019 school year
Brandi Money	CES/Boys & Girls Track Co-Coach	2018-2019 school year
Bryce Hale	CES/Boys Basketball Coach	2018-2019 school year
Lauren Rayborn	CES/Co-Cheerleading Coach	2018-2019 school year
Jenilyn Willis	CES/Co-Cheerleading Coach	2018-2019 school year
John (Murphy) McEwen	CHS/Volunteer Boys Basketball Coach	2018-2019 school year
Melody Petty	CMS/5 th & 6 th Grade Volunteer Cheer Coach	2018-2019 school year
Erin Lewis	RA/Yearbook Club Sponsor	2018-2019 school year