

**CLARKSVILLE COMMUNITY SCHOOL CORPORATION  
BOARD OF SCHOOL TRUSTEES**

**CERTIFICATION OF EXECUTIVE SESSION**

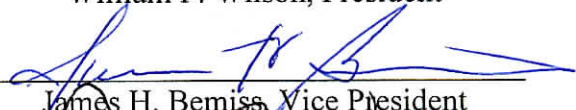
The Board met in Executive Session in Room B-8 of Clarksville Middle School, 101 Ettel Lane at 7 p.m. on Tuesday, January 5, 2016 for discussion of strategy with respect to any of the following: I. C. 5-14-1.5-6.1(b): (2) (5) To receive information about and interview prospective employees; and, (6) With respect to any individual over whom the governing body has jurisdiction: (A) to receive information concerning the individual's alleged misconduct; and, (B) to discuss, before a determination, the individual's status as an employee, a student, or an independent contractor who is: (i) a physician; or, (ii) a school bus driver.

All board members were present along with Dr. Kimberly Knott, CCSC Superintendent.

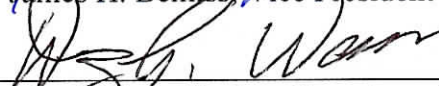
The board discussed no subject matter in the Executive Session other than the subject matter specified in the public notice.



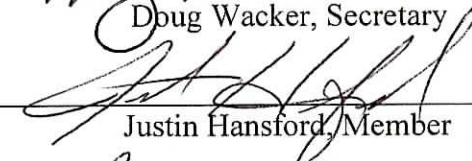
William P. Wilson, President



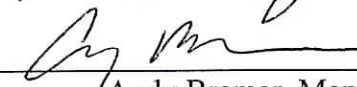
James H. Bemiss, Vice President



Doug Wacker, Secretary



Justin Hansford, Member



Andy Bramer, Member

**CLARKSVILLE COMMUNITY SCHOOL CORPORATION  
BOARD OF SCHOOL TRUSTEES**

**MINUTES OF SPECIAL MEETING**

**Special Meeting  
January 5, 2016 - 7:30 p.m.  
Clarksville Middle School – Room A-17**

Clarksville, Clark County, Indiana

The Board of School Trustees of the Clarksville Community School Corporation met at Clarksville Middle School on Tuesday, January 5, 2016. All Board members were present. Others in attendance: Dr. Kimberly Knott, CCSC Superintendent, Mr. Brian Allred, Renaissance Academy Director, Ms. Nikki Bullington, CMS Principal, Mr. Dan Butler, CHS Principal, Ms. Mindy Dablow, CES Principal, Ms. Nikolette Langdon, Information Specialist, Ms. Holly Rupprecht, Asst. to Superintendent/Credentialing Specialist, Ms. Christi Pruitt, CCSC Treasurer, and Ms. Debbie Hoover, Clarksville Cares.

**Call to Order**

Mr. Wilson called the meeting to order at 7:30 p.m.

**Amend and/or Adopt Agenda**

Mr. Wacker made a motion to adopt the agenda as presented. Mr. Bramer seconded; the vote was unanimous.

**Reorganization of Board**

Mr. Wilson opened the nominations for President of the Board of School Trustees. Mr. Bemiss nominated Mr. Wilson. The vote was 4-0 with Mr. Wilson abstaining.

Mr. Wilson opened the nominations for Vice President of the Board of School Trustees. Mr. Wacker nominated Mr. Bemiss. The vote was 4-0 with Mr. Bemiss abstaining.

Mr. Wilson opened the nominations for Secretary of the Board of School Trustees. Mr. Hansford nominated Mr. Wacker. The vote was 4-0 with Mr. Wacker abstaining.

**Reorganization of Board of Finance**

Mr. Wacker recommended Mr. Wilson to serve as President of the Board of Finance. Mr. Bemiss seconded. Mr. Hansford recommended Mr. Wacker to serve as Secretary of the Board of Finance. Mr. Bemiss seconded. The vote was unanimous.

**Appointment of CCSC Treasurer and Assistant Treasurer and Setting of Bonds**

Upon Dr. Knott's recommendation, Mr. Bramer made a motion to reappoint Ms. Christi Pruitt as CCSC Treasurer and Ms. Judy Blalock as CCSC Assistant Treasurer/Payroll Specialist for the 2016 calendar year. Both have bonds of \$100,000 per year. Mr. Bemiss seconded; the vote was unanimous.

**Appointment of CCSC Assistant to School Board of Trustees**

Upon Dr. Knott's recommendation, Mr. Wacker made a motion to reappoint Ms. Holly Rupprecht as the CCSC Assistant to the Board of School Trustees for the 2016 calendar year. Mr. Bemiss seconded; the vote was unanimous.

**Appointment of CCSC Board Attorney**

Upon Dr. Knott's recommendation, Mr. Bramer made a motion to reappoint Ms. Marsha Bugalla as the legal counsel for CCSC for the 2016 calendar year. She will have an hourly rate of \$230, an increase of \$5 from 2015. Mr. Hansford seconded; the vote was unanimous.

**Discussion and Adoption of Board Meeting Schedule for 2016 Calendar Year**

Upon Dr. Knott's recommendation, Mr. Bemiss made a motion to approve the 2016 board meeting schedule. Planning Sessions: January 5, February 2, March 1, April 5, May 3, June 7, July 12, August 2, September 6, October 11, November 1, and December 6. Regular Meetings: January 12, February 9, March 8, April 12, May 10, June 14, July 19, August 9, September 13, October 18, November 8, and December 13. There will also be two Special Meetings on July 26, 2016 and October 25, 2016. Mr. Hansford seconded; the vote was unanimous.

**Per Diem Pay for School Board of Trustees**

Upon Dr. Knott's recommendation, Mr. Wacker made a motion to approve the Per Diem pay for the Board of School Trustees. The pay is \$2000/year in compensation plus \$112 for Regular Meetings and \$62 for Planning Sessions, Special Meetings and Executive Sessions. The amounts remain the same from 2015. Mr. Hansford seconded; the vote was unanimous.

**Resolution for Board of Finance**

Upon Dr. Knott's recommendation, Mr. Bemiss made a motion to adopt the Resolution for the Board of Finance, as presented. Mr. Bramer seconded; the vote was unanimous. A copy of the Resolution will be attached to the minutes of this meeting.



**2015 Investment Report**

Dr. Knott introduced Ms. Christi Pruitt, CCSC Treasurer, to present the 2015 Investment Report. The report shows \$36,216.63 in interest earned. The interest rate percentage has increased to .71%. Upon Dr. Knott's recommendation, Mr. Wacker made a motion to approve the report. Mr. Hansford seconded; the vote was unanimous. A copy of the report will be attached to the minutes of this meeting.

**Deletion of Outdated Outstanding Checks**

Ms. Christi Pruitt discussed the deletion of several outdated outstanding checks. They totaled \$1755.35. Upon Dr. Knott's recommendation; Mr. Hansford made a motion to approve the deletion of the checks. Mr. Bemiss seconded; the vote was unanimous.

**Resolution for Use of Gift Cards**

Upon Dr. Knott's recommendation, Mr. Wacker made a motion to approve the Resolution for use of Gift Cards. Mr. Bemiss seconded; the vote was unanimous. A copy of the Resolution will be attached to the minutes of this meeting.

**Personnel**

Upon Dr. Knott's recommendation, Mr. Hansford made a motion to approve the Classified Personnel report as presented: Jennifer Bishop/CES/Secretary to Assistant Principal, effective January 6, 2016. Mr. Wacker seconded; the vote was unanimous.

**Adjourn**

Mr. Wilson adjourned the Special Meeting and continued into the Planning Session at 7:51 p.m.

**MEETING MEMORANDA OF THE BOARD OF SCHOOL TRUSTEES**

**Planning Session – Immediately following Special Meeting  
Clarksville Middle School – 101 Ettel Lane - Room A-17**

**Call to Order**

Mr. Wilson called the planning session to order at 7:51 p.m.

**Amend and/or Adopt Agenda**

Mr. Wacker made a motion to adopt the agenda as presented. Mr. Hansford seconded; the vote was unanimous.

**Education Update**

Dr. Knott told board members the ISTEP results were out and would be released the next morning. Dr. Knott talked about a bill in the Indiana General Assembly to hold school corporations harmless over the scores. She's hopeful it will pass.

**Communications**

There were no comments from the C.E.A. or citizens.

Mr. Wacker welcomed everyone back after the holidays.

Mr. Bemiss said 2016 is going to be the best year ever.

**Conflict of Interest Disclosure Statement**

Dr. Knott discussed the Conflict of Interest Disclosure Statement that will need to be filed with the state for Mr. Justin Hansford.

**Personnel**

Dr. Knott discussed approving 4 people on the Extra-Duty and/or Volunteer personnel report.

**Updates to Board Policy**

Dr. Knott discussed 31 updates to board policy that would need to be approved.

**Donations to Clarksville Cares**

Dr. Knott discussed several donations to Clarksville Cares from December 9-30, 2015.

**Fundraising Requests**

Dr. Knott discussed 2 fundraising requests for CHS and CMS.

**2015/2016 Non-Resident Student Transfer Applications**

Dr. Knott discussed 4 new 2015/2016 Non-Resident Student Transfer Applications.

Planning Session  
January 5, 2016

Adjourn

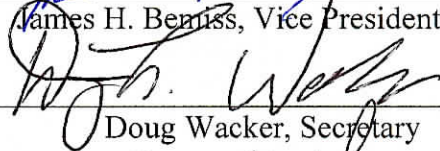
With no further business to discuss, Mr. Wilson adjourned the meeting at 8:01 p.m.



William P. Wilson, President



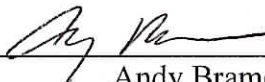
James H. Bennis, Vice President



Doug Wacker, Secretary



Justin Hansford, Member



Andy Bramer, Member

**CLARKSVILLE COMMUNITY SCHOOL CORPORATION  
BOARD OF SCHOOL TRUSTEES  
RESOLUTION FOR BOARD OF FINANCE**

**WHEREAS**, the Indiana Code 5-13-7-5 requires all political subdivisions to elect officers to the Board of Finance;

**WHEREAS**, Indiana law requires the Board of Finance to meeting annually after the first Monday and on or before the last day of January;

**WHEREAS**, the Board of Finance is required to review the political subdivision's investments for the previous calendar year;

**THEREFORE, BE IT RESOLVED** that the Board of Finance of the Clarksville Community School Corporation has reviewed the annual investment report and will continue to utilize State approved depositories in determining the investment or reinvestment of public funds;

**BE IT FURTHER RESOLVED**, that the Board of Finance shall invest funds in securities backed by the full faith and credit of the United States Treasury.

**ADOPTED** this 5th day of January, 2016.

Clarksville Community School Corporation Board of School Trustees

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*Bill Wiker*  
*Josh Wiker*  
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ATTEST:

Secretary of Governing Body



**CLARKSVILLE COMMUNITY SCHOOL CORPORATION**  
**Investment Report for Bank #2**  
**Calendar Year 2015**

MONTH/YEAR	DEPOSITS	REVENUE SOURCE	EXPENDITURES	BALANCE
12/31/14				\$ 7,096,976.59
01/31/15	\$ 2,893.23	Interest		\$ 7,099,869.82
02/28/15	\$ 2,559.84	Interest		\$ 7,102,429.66
03/31/15	\$ 2,866.27	Interest		\$ 7,105,295.93
04/30/15	\$ 2,795.40	Interest		\$ 7,108,091.33
05/31/15	\$ 2,837.39	Interest		\$ 7,110,928.72
06/30/15	\$ 2,706.05	Interest		\$ 7,113,634.77
07/31/15	\$ 2,876.64	Interest		\$ 7,116,511.41
08/31/15	\$ 3,244.35	Interest		\$ 7,119,755.76
09/30/15	\$ 2,982.49	Interest		\$ 7,122,738.25
10/31/15	\$ 2,788.60	Interest		\$ 7,125,526.85
11/30/15	\$ 3,381.21	Interest		\$ 7,128,908.06
12/31/15	\$ 4,285.16	Interest		\$ 7,133,193.22

**TOTAL FOR YEAR = \$36,216.63**

Interest has fluctuated during the year:

January	Yield .48%	July	Yield .48%
February	Yield .47%	August	Yield .54%
March	Yield .48%	September	Yield .51%
April	Yield .48%	October	Yield .46%
May	Yield .47%	November	Yield .58%
June	Yield .46%	December	Yield .71%



## DELETION OF OUTDATED OUTSTANDING CHECKS

Pursuant to IC 5-11-10.5, all checks outstanding and unpaid for a period of two years as of December 31 of each are void.

As Assistant Chief Business Officer, I am requesting permission to dispose of outstanding checks that were written in the calendar years 2010, 2011, 2012, and 2013 and are unpaid as of December 31, 2015.

These amounts are to be receipted into the funds from which they were originally drawn. If the fund on which the checks were originally drawn is not in existence, or cannot be ascertained, the amount of such checks shall be receipted to the General Fund and the checks removed from the record of outstanding checks.

Check Number	Type/Fund	Issue Date	Check Amount
4244	Payroll	01/01/10	\$ 264.18
5749	Payroll	12/09/11	\$ 13.37
6106	Payroll	01/18/13	\$ .01
6172	Payroll	08/30/13	\$ 1,113.71
12764	Vendor	01/22/10	\$ 35.50
13393	Vendor	06/24/10	\$ 2.50
15086	Vendor	06/14/11	\$ 53.98
15402	Vendor	08/19/11	\$ 118.00
15873	Vendor	11/08/11	\$ 17.86
16229	Vendor	12/28/11	\$ 11.25
17041	Vendor	06/12/12	\$ 49.99
18636	Vendor	04/22/13	\$ 75.00
		<b>TOTAL</b>	<b>\$ 1,755.35</b>

***Christi Pruitt***

Assistant Chief Business Officer

Dated: January 5, 2016

**CLARKSVILLE COMMUNITY SCHOOL CORPORATION  
BOARD OF SCHOOL TRUSTEES  
RESOLUTION FOR USE OF GIFT CARDS**

**WHEREAS**, the Board of School Trustees is the governing body of the Clarksville Community School Corporation, Clark County, Indiana;

**WHEREAS**, in accordance with the State Board of Accounts' School Administrator dated March, 2013, the Board of Trustees hereby authorizes gift card purchases for the purpose of recognition of staff.

**THEREFORE BE IT RESOLVED**, that the Board authorizes the purchase of gift cards. Such purchases shall not bypass the corporation's accounting system.

**THEREBY**, purchase orders are to be issued to provide the fiscal officer with the means to encumber and track appropriations to provide the governing board and other officials with timely and accurate accounting information and monitoring of the accounting system. Procedures for payments shall be no different than for any other claim.

**ADOPTED** this 5th day of January, 2016.

Clarksville Community School Corporation Board of School Trustees

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Bill Wilson  
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[Signature]  
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ATTEST:

[Signature]  
Secretary of Governing Body

**CLARKSVILLE COMMUNITY SCHOOL CORPORATION  
BOARD OF SCHOOL TRUSTEES  
FOR  
JANUARY 05, 2016**

**Board Approved January 5, 2016**

**CLASSIFIED PERSONNEL REPORT**

<b><u>Name</u></b>	<b><u>Appointments Building &amp; Assignments</u></b>	<b><u>Effective Date</u></b>
Jennifer Bishop	CES/Secretary to Assistant Principal	January 06, 2016